



SANT BABA BHAG SINGH UNIVERSITY

Vill. Khiala, P.O. Padhiana, Distt. Jalandhar –144030 (PB.)

Recognized by UGC under Section 2(f) of UGC Act, 1956.

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Ref. No.

SBBSU/IQAC/WQAR/27/44.

Dated.

11/06/2024

Minutes of Meeting

Keeping in view the fact that the participation and valuable insights of all the members of IQAC are crucial for the effective functioning of the Internal Quality Assurance Cell, a meeting of IQAC has held on June 4, 2024 at 10:00 am in Conference Room, Block no. 5. Meeting was attended by the following members:

Sr. No.	Name	Designation/Role
1	Dr. Dharmjit Singh Parmar	Vice-Chancellor
2	Dr. Aneet Kumar	Registrar
3	Dr. Vijay Dhir	Dean academics & Director IQAC
4	Dr. Amrinder Singh	Dy. Director IQAC
5	Dr. Vikas Sharma	Director R & D
6	Dr. R.S. Pathania	Director Sports
7	Dr. Jagteshwar Singh	Training & Placement Officer
8	Dr. Amrinder Singh	Dean International Affairs & Outreach Activities
9	Mr. Roop Singh	Controller of Examinations
10	Dr. Shweta Singh	Dean UIS
11	Dr. Jagdeep Kaur	Dean UIET
12	Dr. Ajay Kumar Pathania	Deputy Dean UICM
13	Dr. Nirmal Kaur	Dy. Dean UICAIIS
14	Dr. Pooja Bali	Dy. Dean UIL
15	Dr. Vivek	Member Core IQAC team
16	Ms. Sukhmeet Kaur	Member Core IQAC team
17	Er. Harish Sharma	Member Core IQAC team
18	Dr. Harmeet Singh	Member Core IQAC team
19	Dr. Kiranjit Kour Bali	Librarian- Special Invitee

Dr. Vijay Dhir – Director, IQAC welcomed all the members present in the meeting and explained the agenda of the meeting. The following points were deliberated/decided in the meeting:

1. **Course outcomes (COs) attainment for the Batch 2023-24 (1st Sem):** All the members interacted with one another during this meeting of the Internal Quality Assurance Cell. It was decided to complete the COs attainment process after the declaration of the results of the 1st Semester. Additionally, it was agreed to assign one faculty member from each department to check and update the COs, if necessary.

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2. **Upgrading library resources:** Members were of view that library resources should be upgraded by purchase of new books & renewal of print/e-subscriptions. Department were requested to submit titles of useful books to librarian for purchase.
3. **Improve Library footfall:** The Director, IQAC discussed ways for improving footfall in library. Members were of view that library footfall can be increased by improving and upgrading library resources.
4. **Upgrading Enterprise Resource Planning (ERP):** Members were of view that either new ERP should be procured or existing ERP must be upgraded.
5. **Extension Activities conducted:** The Director, IQAC emphasized that each department should conduct extension activities and upload them on the university website.
6. **Activities conducted under functional MoUs:** The Director of IQAC emphasized that each department should conduct activities in collaboration with organizations or institutes under functional MoUs and upload the details on the university website.
7. **Placement initiatives:** Members discussed various ways to improve placements for university students. Honorable, Vice-Chancellor emphasized that Deans of the Institutes and Training & Placement Office should work together for improving placements.



Dr. Amrinder Singh
(Dy. Director, IQAC)



Dr. Vijay Dhir
(Director, IQAC & Dean Academics)

Cc:

1. Hon'ble Secretary, SBBSU (for kind information, please)
2. Hon'ble Vice-Chancellor, SBBSU (for kind information, please)
3. Registrar
4. Dean Academics
5. Director IQAC
6. Director Sports
7. Director R & D
8. Deans/ Dy. Deans
9. CFAO
10. Office copy